

# Sharyland Independent School District

## Section I

**Contact/Date:**

Principal/Director/Date: \_\_\_\_\_

[illegible]

**NOTE: Items to be picked up must be in a centralized location/room. Please Specify:**

**CI (LOCAL)-A UPDATE 113 ISSUED: 06/04/2019**

The Superintendent is authorized to declare District materials, equipment, personal property such as vehicles, and supplies to be unnecessary and shall dispose of unnecessary materials, equipment, personal property such as vehicles, and supplies for fair market value. If the unnecessary property has no value, the Superintendent may dispose of such property according to administrative discretion. Instructional materials shall be disposed of in accordance with law. [See CMD (LEGAL)] Property obtained with federal funds or as federal surplus shall be managed in accordance with federal law.

## Section II

**(To be completed by Superintendent)**

**\_\_\_\_ Approved**

       **Disapproved**

Signed: \_\_\_\_\_  
Superintendent

Date \_\_\_\_\_